

Lion Investigation Academy

Close Protection Diploma Program

APPLICATION FOR ADMISSION



Bureau of Private Licensed Schools
Licensed by Pennsylvania Department of Education
434 Clearfield St.
Bethlehem, Pa 18017
1-877-PI-SCHOOL
www.lioninvestigationacademy.com
LIADEN@aol.com

Mission Statement

Lion investigation Academy will provide the student with a profound basic knowledge within the realm of close protection along with current changes in this field. Therein, providing the general public and the courts with a well-rounded investigator who provides competent investigative results.

Lion Investigation Academy provides our students with competent staff and consultants adding to the personal touch of what we call a "Class of One." The close protection field differs somewhat from the criminal justice field. Therefore, a formal education in the private sector is much needed. Our mission is to provide this education in a manner that is easily understood by the novice.

Basic knowledge refers to standard application of various techniques that the investigator utilizes.

**Lion Investigation Academy
Application for Admission/Enrollment Agreement
Information Sheet**

Date: _____

Social Security #: xxx-xx-_____

Last four digits

Personal Information

Name: _____

Last, First, Middle

Address: _____

City: _____ State: _____ Zip code: _____

Home phone: _____ Work: _____

*E-Mail: _____

*Lion Investigation Academy uses e-mail addresses to send you information about professional programs. We will never sell your e-mail address. May we contact you via e-mail?

_____ Yes, contact me

_____ No, do not contact me

_____ High School Diploma

_____ GED

_____ BA/BS _____ MA/MS _____ MBA _____ PHD _____ Certificate

High School: _____ City: _____ State: _____

College/University: _____ City: _____ State: _____

College/University: _____ City: _____ State: _____

Trade/ Vocational School: _____ City: _____ State: _____

Employment Information

Are you currently employed? _____ Yes _____ No

Employer: _____ Dates: _____

Address: _____ Position: _____

Name: _____ SSN: xxx-xx-_____

{ } SEC-405 Diploma Program in Close Protection \$750.00

- This program is in twenty-one lessons
- There is a test after each lesson and a final examination
- { } Option A- Payment in full upon enrollment (10% discount if paid in full at this time)
- { } Option B – First month payment of \$31.25 upon enrollment plus a \$25.00 non-refundable application fee (\$56.25 due at sign-up and \$31.25 per month for the next 23 months.)
- { } Option C – First month payment of \$62.50 upon enrollment plus a \$25.00 non-refundable application fee (\$87.75 due at sign-up and \$62.50 for the next 11 months).

Program Fees

Program fees submitted with this application:

Program Fee	\$ _____
Application Fee (non refundable)	\$25.00 _____
Overseas Mail (required for foreign students)	+ \$100.00 Subject to change*
Subtotal	\$ _____
Payment Enclosed	\$ _____

Students, by signing this agreement you acknowledge you have received and read the enrollment application and brochure thoroughly, including the refund policy. If you do not understand any portion of this agreement, either have an Attorney read this agreement or contact the Admissions office of the academy. The effective date of this agreement is not binding until it is accepted by an academy representative.

Print name of student: _____ **Date:** _____

Signature of Student: _____

Signature of parent/guardian: _____ (must co-sign if under 18yrs of age)

* Overseas mail charges are subject to change as postal rates change.

What LIA promises to perform

- To send all materials, tests, and graded answers with personal comments when called for. The tuition covers all of the above.
- Upon satisfactory completion of the course or program as outlined in this brochure, the student will receive a diploma.
- The school will answer any questions the student may have pertinent to the course, at no extra cost.
- Letters of recommendation to any employer or prospective employer the student wishes the letter sent to, at no extra cost.
- All lesson material is the student's to keep.
- Not to make any additional charges whatsoever for any of the above.
- The student must pay for all postage on lessons sent to the school for review. The school will pay for all postage on material and lessons sent to the student. (The estimated cost would be about \$25.00),
- A transcript of student's academic achievements will be sent to the student, the first copy at no charge, additional transcripts provided at \$5.00 each.

What student promises to perform

- Conscientiously study in order to make satisfactory progress.
- Put forth his/her effort on his/her examinations and sincerely endeavor to complete training.

Admission Procedure

The completed application for admission must be sent to the Academy with official evidence of high school completion. A registration fee must accompany the application. If the applicant is academically qualified and fully aware of his/her financial obligation, the applicant will be accepted and promptly notified by the academy. Instructional material will be mailed to the student after the student has submitted payment, outlined in program options.

Completion Time

A self-paced program with a maximum of two years is permitted for the completion; however, being a self-paced program the student can complete the program before the maximum time. Requests for time extension due to extenuating circumstances must be submitted to the director of the academy. Each case will be decided on an individual basis, and student counseling will be made available.

Payment Schedule

- All applicants are required to submit a \$25.00 (non refundable) registration fee with their application.
- Refer to our payment options on this application.
- The student will be responsible for all postage on tests and assignments returned to the academy. The academy will be responsible to pay for all postage on lessons, tests sent to the student.
- Payments to the Academy can be made by personal check, money order and credit card (Master Card, Visa, and Discover). If a personal check is sent, course material will not be mailed to student until the bank clears the check.
- A calculated one time fee will be required for overseas air mail for students residing in Africa, The Near/Far East, South America, Central America and West Indies. The fee is required after a student is accepted into the academy and is to be sent with the first payment, you will be notified of such payment.

Refund Policy

- Lion Investigation Academy accepts refund requests in any manner. (example: email, written, verbal, or in person)
- The application fee is non-refundable.
- For a student canceling after the fifth calendar day following the date of the enrollment, but prior to receipt of course material all monies will be refunded less the application fee.

- If a student withdraws after the submission of the first lesson refunds will be calculated as follows:
 - Up to and including completion of 10% of the program, LIA will refund 90% of the total tuition.
 - Beyond 10% and up to and including 25% completion, LIA will refund 75% of the total tuition.
 - Beyond 25% and up to and including 50% completion, LIA will refund 50% of the total tuition.
 - Beyond 50% completion of the program, students are not entitled to a refund.

Withdrawal

A written request for withdrawal from the academy will be honored and reimbursement made according to the terms and conditions in the refund policy. A student who fails to meet the academic standards is subject to dismissal upon recommendation of and action by the Academic Review Board, and with the written approval of the Director of the Academy.

Individual Assistance

Any student who desires educational assistance may write to, or call the academy office. Questions will be recorded by the academy secretary or answered by an instructor, if present. If an instructor is not present, one will return your call as soon as possible. LIA makes every effort to assist the student and provide the help required of the student's educational goal.

Records

LIA maintains permanent student academic records. The contents of these records are confidential and will not be divulged except upon the written request of the student.

Transcripts

The first transcript is available at no cost; each additional request has a fee of \$5.00. Transcripts will be made available to the student or to a designated person at the student's request.

Grading System

LIA uses a letter system of grading. The lesson assignment/examination grades count as one-quarter. Letter grades are converted to quality points for the purpose of computing total Quality Point Average for each semester and the Cumulative Quality Point average for more than one semester. (Cont next page)

Quality points range from 4.0 for an A to a 0.0 for an incomplete grade.

A	Excellent	90-100	4. Grade points
B	Good	80-89	3. Grade points
C	Average	70-79	2. Grade points
D	Passing	60-69	1. Grade points
F	Failing	59-0	0. Grade points
W	Withdrawal		0. Grade points

The grade point average (GPA) is computed by dividing the total number of grade points by the number of credit hours completed.

Complaint Procedure

Any questions or concerns about Lion Investigation Academy regarding the satisfaction of the term of this enrollment agreement should be directed to the Dean of Students. Any questions or concerns not satisfactorily resolved by the Dean may be brought to the attention of the State Board of Private Licensed Schools, Pennsylvania Department of Education, 333 Market Street, Harrisburg, PA 17126-0333.

**MASTER OF CLOSE PROTECTION
DIPLOMA PROGRAM**

Objective of this course: To teach men and women the basic art of close protection in a basic manner for beginners or for those who only wish to gain basic knowledge.

Student Policy: The student is permitted to study the course at his/her own pace. Although the student has two year to complete the course, he or she should endeavor to submit one (1) test per month or every other month. The student should strive to complete every field assignment.

Lesson Information: The Diploma program in Basic Private Investigation of the Lion Investigation Academy consists of four parts, each part having five lessons, resulting in a total of twenty lessons. After each part, there is a test consisting of at least 45 questions. The student must earn a passing grade of 75% on this test. In the event the student fails the test, he/she will be allowed to take the test again, up to three times. The course requires completion of a final exam, and the student must attain a passing grade of 75%. The test questions are a combination of true/false, multiple choice and narrative.

Special Note: If a student should fail a test after 3 attempts, he/she will not be allowed to retake the test. However, he/she may still graduate as long as he or she attains a 75% average grade upon completion of the course.

Complete Diploma Program includes cost of textbooks (\$85.00)

COURSE OUTLINE

LESSONS

- Lesson 1 CP Officers Duties
- Lesson 2 Residential Security
- Lesson 3 Hotel Security
- Lesson 4 Route Selection
- Lesson 5 S.O.P
- Lesson 6 Advance Reconnaissance
- Lesson 7 OODA
- Lesson 8 Weapons
- Lesson 9 Optical Devices
- Lesson 10 Baton Techniques
- Lesson 11 Arrest & Cuffing Techniques
- Lesson 12 Unarmed Combat
- Lesson 13 Terrorists
- Lesson 14 Vehicle Search
- Lesson 15 Explosives
- Lesson 16 Ballistic Armour
- Lesson 17 First Aid
- Lesson 18 Team Positions & Cover Techniques
- Lesson 19 Vehicle Tactics
- Lesson 20 CP Team Counter Surveillance
- Lesson 21 Countermeasures

FINAL EXAM

Final Examination: Three essay questions

Final Examination
100 Questions